



Plateau  
Land & Wildlife Management

(512) 894-3479  
or (888) 289-9409  
[plateauwildlife.com](http://plateauwildlife.com)

# ANNUAL REPORTS and OTHER COMPLIANCE PRODUCTS

**Avoid losing your Wildlife Management Tax Valuation and invest in peace of mind with a Plateau Annual Report, the essential compliance solution for landowners in WMV.**

Annual Reports are an important tool that more and more County Appraisal Districts (CADs) are actively requesting to document Wildlife Management activities in place of site visits. This means that documentation and good recordkeeping of your wildlife management activities are more important than ever. Plateau offers several compliance products to ensure that you are meeting your CAD's standards.

## FOR MORE INFORMATION:

Call (512) 894-3479 or  
email [plateau@plateauwildlife.com](mailto:plateau@plateauwildlife.com)



## Annual Report: \$495

- ◆ A Texas Parks and Wildlife annual report form prepared by a Plateau biologist
- ◆ All documentation that you provide, or that Plateau has kept on file for you (receipts, maps, census data)
- ◆ Thorough review by our biologists and experienced team of wildlife professionals for accuracy
- ◆ Professional representation to the CAD
- ◆ Peace of mind that your annual report has been presented in the best light possible in order to ensure your Wildlife Valuation remains in place

## Wildlife Management Activities Check-Up: \$395

- ◆ An on-site compliance check-up with a Plateau Wildlife Services Technician to ensure your property and Wildlife Management activities are in compliance for a potential CAD visit or Annual Report request
- ◆ Includes 2 hours on your property, copies of photos and other documentation collected, map with activity locations and a summary report of findings and recommendations







# ANNUAL REPORTS and OTHER COMPLIANCE PRODUCTS

## Frequently Asked Questions

### WHY IS AN ANNUAL REPORT IMPORTANT?

More and more Central Appraisal Districts (CADs) are requesting an Annual Report in place of a site visit. It may be the **ONLY** evidence they look at to determine whether or not you are meeting the requirements of a Wildlife Management Tax Valuation. Use your Annual Report to showcase your efforts to the CAD. Let them know that you are doing what is expected and that there is no reason for them to think otherwise. The better the picture you paint with your Annual Report, the less likely you are to ever hear from the CAD. Also, CADs can ask for Annual Reports up to 5 years back, so it's best to do one every year.

### WHAT TYPE OF DOCUMENTATION DO I NEED TO GIVE PLATEAU TO PREPARE MY ANNUAL REPORT?

The documentation should cover the who, what, when, where, and how of the activities recorded in the TPWD Annual Report Form. Documentation to explain these should include: logs, dates, receipts, harvest records, photos, and maps. The appraisal districts will not accept an annual report without documentation.

### WILL I ALWAYS RECEIVE A NOTICE FROM THE COUNTY APPRAISAL DISTRICT (CAD) REQUESTING AN ANNUAL REPORT?

Some counties ask for them, but some do not. Those that don't may have the requirement buried in their Ag Intensity Standards, 20 pages deep in a 50-page document that you may never see. So we advise landowners not to wait for a notice, but instead, to just do an annual report each year in case they do ask. When you choose Plateau to prepare your Annual Report, we get to worry about what's required, what's not, and when, so that you don't have to.

### HOW FAR BACK CAN A CAD REQUEST AN ANNUAL REPORT?

CADs can ask for Annual Reports up to 5 years back, so it's best to do one every year. If the CAD does request Annual Reports from previous years, and you've never done one or maybe you skipped a year, you may find yourself

scrambling to find and/or recreate old records. Whether your CAD asks for a report or not, having one on file can give you peace of mind and prevent future headaches.

### WHY IS PLATEAU THE BEST CHOICE TO PREPARE MY ANNUAL REPORT?

- Plateau completes 600+ Annual Reports in 40+ Texas counties every year.
- Our dedicated team of biologists and wildlife professionals has worked on annual reports for over 15 years. Over the years, we've perfected a professional system that works.
- In our meticulous review of your Annual Report, we work diligently to catch any mistakes in your documentation and notify you if we feel that you may be in jeopardy of not meeting the minimum Wildlife Management Valuation (WMV) requirements. You can rest assured that before your Annual Report enters the hands of a County Appraisal District representative for review, it's already been through many more reviews by our team.
- We have a great reputation with the CADs. We've been working with them for 15 years; they know us personally, they respect our work, and we know what they expect. It doesn't hurt to have the Plateau name behind you when it comes to matters this important!
- We'll send you periodic reminders throughout the year to make sure you're keeping up with the documentation of your wildlife management activities. You can also send us documentation at any time - we'll keep it on file and organized so that you don't have to!
- You'll know before anyone else when your Annual Report is due. That's because each summer, Plateau calls all the CADs in our service area to find out when they'll be requesting them. We'll send you an email with your personal Annual Report deadline before you ever receive your letter in the mail from the CAD requesting it.

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